

# Obtaining Information for Quoting

## Understanding the Project

Name: \_\_\_\_\_

Contact Number / Email: \_\_\_\_\_

Project Address: \_\_\_\_\_

Description of Project and Expectations: \_\_\_\_\_

\_\_\_\_\_

Skills you will need to engage and or would like to get quotes from:

\_\_\_\_\_

### PROPOSED PROJECT

- Alterations and Additions
- Granny Flat / Studio / Garage / Carport
- New Single / Dual / Multi Dwelling
- Pool / Retaining Walls / Fence Footing
- Shop Front / Commercial Structure
- Architectural Specific Design

### ENGINEERING SERVICES

- Stormwater Engineering
- Structural Engineering
- Glass Engineering
- Dilapidation Report
- Existing Structural Adequacy Inspection
- General Site Visit

Documents generally required for quoting:

\_\_\_\_\_

- Architectural / Design Plans (PDF &/or DWG)
- Sketches / Drawings
- Survey Plans (PDF &/or DWG)
- Photographs

Others: \_\_\_\_\_

\_\_\_\_\_

## Contacts

Architect / Draftsperson / Building Designer: \_\_\_\_\_

Contact Number / Email: \_\_\_\_\_

Builder/Project Manager: \_\_\_\_\_

Contact Number / Email: \_\_\_\_\_

Neighbour (Left): \_\_\_\_\_

Contact Number / Email: \_\_\_\_\_

Neighbour (Right): \_\_\_\_\_

Contact Number / Email: \_\_\_\_\_

Neighbour (Behind): \_\_\_\_\_

Contact Number / Email: \_\_\_\_\_

Local Council: \_\_\_\_\_

Contact Number / Email: \_\_\_\_\_

Comments: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

**HYTEN ENGINEERING Pty Ltd**

Suite 1/381 Liverpool Road, Ashfield NSW 2131

**M:** 0413 863 363 **E:** [info@hyten.com.au](mailto:info@hyten.com.au)

[www.hyten.com.au](http://www.hyten.com.au)

